

**Volunteer/Vendor**  
**CONFIDENTIALITY AGREEMENT**  
**Non-Disclosure of Information for**  
**CATHOLIC SCHOOLS**

This Confidentiality Agreement is effective between the undersigned and \_\_\_\_\_ Catholic School.

From time to time a volunteer, Committee member, Board member, Staff member, (either paid or unpaid) or outside vendor, may attend meetings, provide services or engage in other activities where sensitive and confidential information may be discussed, witnessed or presented orally or in writing. This Confidentiality Agreement establishes an agreement between the above-mentioned parties that any information discussed, heard or transcribed will not be released, discussed or shared in any manner with any individual outside of the immediate current and appropriate SCHOOL representative.

Confidential Information means any information or material that is proprietary to or that is not generally known outside of the SCHOOL, including, but not limited to: proprietary parish information, proprietary school information, diocesan proprietary information, business plans; personnel information; donor and prospective donor information; scholarship or grant applicant information; internal discussions and other information that may be deemed proprietary; student records; health records, personnel file records, all protected records and all information of a sensitive proprietary nature.

No copying or modifying of Confidential Information is allowed and the Undersigned shall not disclose any Confidential Information to any person without the prior written consent of the Pastor or Principal of the school.

If the terms of this Confidentiality Agreement are violated, the individual may no longer be permitted to volunteer or provide services on any Catholic School Campus.

*I have read the above statement regarding confidentiality and agree to abide by it to the best of my ability. Signed this \_\_\_\_\_ day of \_\_\_\_\_.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Print Name